

# COBHAM FIRST ARTICLE INSPECTION SUBMISSION COVER SHEET

Supplier Name:					Purchase Order Number:	
Part No.:					Date:	
Form	Field	AS9102 Category	Field Name	Description	Initial for Compliance	Comments
A/R	A/R	Required	A/R	Validate ALL "Required" fields on all three forms per the AS9102 Rev B standard have been completed with accurate data.		
1	1	Required	Part Number	Contracted part that affects the first article part. Must be the part number as listed on the P.O. agreement, including any artificial suffix such as -2XXX, -3XXX, -8XXX, -9XXX or OSP.		
1	9	Required	Manufacturing Process Reference	This field is required and should state the organizations Job number, router number, or other reference number that provides traceability to the manufacturing record of the FAI part.		
1	14	Required	FAI Full or Partial	The FAI shall be marked either Full FAI or Partial FAI appropriately. If the FAI is a Full FAI then no information is required for the Baseline Part Number (including revision level) nor the Reason for Partial FAI. Please indicate these fields as "N/A" for Full FAI's. If the FAI is a Partial FAI then the Baseline Part Number and Reason for Partial FAI fields are required and data must be entered.		
1	19	Required	FAI Complete or Not Complete	The FAI shall be marked "Not Complete" when there is a Non-Conformance associated with the FAI. This will drive the requirement for a Partial FAI to address the nonconformance on the next production run.		
2	5	Conditionally Required	Material or Process Name	State the actual material or process that was used, even if it differs from the engineering drawing requirement. This material or process shall match the applicable certification. If the material or process listed does not match the engineering drawing requirement please state reason for conformity in the Comments Section on Form 2. This could be a non-conformance dispositioned "Use as Is" or an allowable substitute material specification.		
2	6	Conditionally Required	Specification Number	State the actual specification that was used, even if it differs from the engineering drawing requirement. This specification shall match the applicable certification. If the specification listed does not match the engineering drawing requirement please state reason for conformity in the Comments Section on Form 2. This could be a non-conformance report dispositioned "Use as Is" or an allowable substitute material or process specification.		
3	8	Conditionally Required	Requirements	The requirements reported shall match the bubble print/engineering drawing exactly, including the tolerances.		
3	9	Conditionally required	Results	The results must be reported accurately. Any out of tolerance reporting must be documented on a Non-Conformance and the NC number shall be listed in field 11.		
N/A	N/A	Supporting Documentation	N/A	Ballooned Drawings: - A legible ballooned drawing shall be created and sent in with the FAIR package. - The ballooned drawing shall capture ALL of the engineering requirements including all general notes and applicable Flag Notes		
N/A	N/A	Supporting Documentation	N/A	The FAIR package shall include all material and processing certifications traceable back to Form 2. Also, make sure all data on these certifications are legible.		
N/A	N/A	Supporting Documentation	N/A	For assemblies, please include objective evidence for all COTS items, standard catalogue items, and consumable items. For COTS or standard catalog items the objective evidence can be a reference to a receipt, packing slip or a PO number which needs to be populated in block 18 of Form 1. For consumable items the objective evidence can be a reference to a receipt, packing slip or a PO number which needs to be populated in block 10 on Form 2.		
Signature:					Title:	
Printed Name:					Date:	
Phone #:					Email:	